

ARTS ET METIERS (ENSAM)

APPLICATION PROCESS FOR DOUBLE DEGREE CANDIDATES FOR 2021

<https://artsetmetiers.fr/en/how-apply>

Please note that all applicants living in a country concerned by the “Studying in France” procedure must also submit an application through [Campus France](#), before March 6th. This applies whether they are exchange students or not. The “Study in France” procedure is parallel to those mentioned below and it is mandatory for the obtaining of the visa.

[The Grande Ecole Engineering Programme \(Graduate programme, full-time\)](#)

The programme is **taught in French**.

Eligible exchange students may apply [online](#) through the Arts et Métiers system either for the degree (within the framework of the double degree agreement signed between their home university and Arts et Métiers) or for one or two semesters (coursework or project) as non degree-seeking students.

Online application to Arts et Métiers, step by step

Please submit the online application according to the steps below.

Students coming from partner universities:

1. A complete list of nominated students must be sent to admissions@ensam.eu by your **home institution**, with the following information: student’s name, birth date, e-mail, current level of study, proficiency in French and English, intended programme at Arts et Métiers (double degree Engineering programme, double degree Master’s programme, exchange non degree-seeking student) and length of stay. [Deadline for nomination](#): at least 3 weeks before the application deadline
2. Our Admissions Office will send to each nominated student the link to the appropriate online application form as well as instructions for application
3. Create your account
4. Carefully read the application and admission information
5. Make sure that you are eligible to the programme you wish to apply for
6. Gather all [the supporting documents required](#)
7. Fill in the on-line application form and attach the supporting documents
8. Check and submit the complete application before the [deadline](#)

All applicants

As soon as submitted, we verify your application, all relevant documents and, for exchange students, that your proposed study plan is workable. If there are issues concerning your tentative study plan, we will contact you.

Decisions are notified by email.

Important notes

When you choose your study programme carefully check the [campus](#) where the courses are given.

While filling in your application for the Engineering programme you might be asked [to sort the campuses](#) in priority order. Campuses are assigned to students early June so, with some exceptions, incoming students do not know their campus in advance even if an admission offer has been sent. We make our best to allocate student’s first

choice but, in spite of that, we cannot guarantee a spot in one particular campus. Thus, please do not book housing until you receive confirmation of the campus you have been assigned to.

There are several deadlines for applicants related to the home country and the study programme, please check them carefully. Make sure that your complete application, including all required documents uploaded, has been done in the Arts et Métiers online system by the appropriate deadline. Your application will only be assessed if all documents are uploaded in the system before the application deadline. Late or incomplete applications will not be considered. Please note that **no** printed documents are to be sent by post to Arts et Métiers.

When you have completed all the various sections of the application you will be able to submit it. Kindly note that no more changes will be possible after submitting it.

In case of technical problems with the application system please contact us by admissions@ensam.eu

<https://artsetmetiers.fr/en/supporting-documents>

General documents required for all applicants, in French or in English:

- all official up-to-date academic transcripts, at university level, certified by the awarding institution.
- a list of courses you are currently pursuing and plan to complete before starting your studies at Arts et Métiers
- ranking certificate, certified by the awarding institution (if available)
- 2 recommendation letters (for degree-seeking students)
- copy of highest university degree (if any) or current certificate of enrolment
- statement of purpose in which you describe your academic interests and reasons for applying
- one-page resumé (CV) with photo
- scanned copy of good quality of personal page in passport/ national ID card
- proof of language proficiency, as requested by the [programme's director](#)

Additional specific document required only for students coming from partner universities:

- learning agreement signed by you and your home institution, listing the study programme you would like to take at Arts et Métiers

<https://artsetmetiers.fr/fr/application-deadlines>

Deadlines for exchange students

Nomination deadline

For students coming from partner universities, nominations must be received at admissions@ensam.eu at least 3 weeks before the application deadline. Please make sure that the following information is provided in the nomination message : student's name, birth date, e-mail, current level of study, proficiency in French and English, intended programme at Arts et Métiers (double degree [Grand Ecole Engineering programme](#), double degree [Master's programme](#), exchange non degree-seeking student) and length of stay.

Application deadlines

[Grande Ecole Engineering Double Degree](#):

- **Chinese students: 31 October**
- Other non-EU/EEA students: 15 April
- EU/EEA students : 10 May